

1. Prepare Bank Reconciliation Statement from the following information:

Cash at bank as shown by the Cash Book ₹ 75,000. Cheques drawn but not yet presented:

S. Sahai	₹ 2,000
Man Mohan	₹ 3,000

Cheques paid into the bank but not yet credited, ₹ 1,900. Bank charges not yet entered in the Cash Book, ₹ 100. *[Balance as per Pass Book—₹ 78,000.]*

2. On 31st March, 2023, Cash Book showed a balance of ₹ 15,000 as cash at bank, but the Bank Pass Book of the same date showed that cheques for ₹ 1,850, ₹ 1,000 and ₹ 1,750 respectively had not been presented for payment; also cheques amounting to ₹ 4,100 paid into the account had not yet been cleared.

Find by means of a Bank Reconciliation Statement the balance shown in the Pass Book.

[Balance as per Pass Book—₹ 15,500.]

3. Cash Book of a merchant showed bank balance of ₹ 23,000 on 31st March, 2023. On going through the Cash Book, it was found that two cheques for ₹ 5,000 and ₹ 7,000 deposited in the month of March were not credited in the Pass Book till 2nd April, 2023 and three cheques for ₹ 6,000, ₹ 8,000 and ₹ 12,000 issued on 28th March, were not presented for payment till 3rd April, 2023. In addition to this, bank had credited merchant for ₹ 125 as interest and had debited him for ₹ 100 as bank charges for which entries in Cash Book were not recorded. Bank charges of ₹ 500 were reversed by the Bank.

Prepare Bank Reconciliation Statement as on 31st March, 2023.

[Balance as per Pass Book—₹ 37,525.]

4. On 31st March, 2023, Cash Book of B. Babu showed an overdraft of ₹ 18,000 with the Bank of India. This balance did not agree with the balance as shown by the Bank Pass Book. You find that Babu had paid into the bank on 26th March, four cheques for ₹ 10,000, ₹ 12,000, ₹ 6,000 and ₹ 8,000. Out of these the cheque for ₹ 6,000 was credited by the bank in April, 2023. Babu had issued on 24th March three cheques for ₹ 15,000, ₹ 12,000 and ₹ 7,000. The first two cheques were presented to the bank for payment in March, 2023 and the third cheque in April, 2023.

You also find that on 31st March, 2023 the bank had debited Babu's Account with ₹ 500 for interest and ₹ 20 as charges, but Babu had not recorded these amounts in his books.

Prepare Bank Reconciliation Statement as on 31st March, 2023 and ascertain the balance as per Bank Pass Book.

[Overdraft as per Pass Book—₹ 17,520.]

5. Bank Pass Book of X showed an overdraft of ₹ 33,575 on 31st March, 2023. On going through the Pass Book the accountant found the following:

- (i) A cheque of ₹ 1,080 credited in the Pass Book on 28th March, being dishonoured is debited again in the Pass Book on 1st April, 2023. There was no entry in the Cash Book about the dishonour of the cheque until 15th April.

- (ii) Bankers had credited his account with ₹ 2,800 for interest collected by them on his behalf but the same had not been entered in his Cash Book.
- (iii) Out of ₹ 20,500 paid in by Mr. X in cash and by cheques on 31st March, cheques amounting to ₹ 7,500 were collected on 7th April.
- (iv) Out of cheques amounting to ₹ 7,800 drawn by him on 27th March, a cheque for ₹ 2,500 was encashed on 3rd April.
- (v) A credit wrongly given by bank of ₹ 5,500 was reversed by it on 6th April, 2023.

Prepare Bank Reconciliation Statement on 31st March, 2023.

[Overdraft as per Cash Book—₹ 36,875.]

6. From the following information, prepare Bank Reconciliation Statement as on 31st March, 2023:

- (i) Debit balance shown by Pass Book ₹ 17,800.
- (ii) Cheque of ₹ 21,600 were issued in the last week of March but only cheques of ₹ 14,800 were presented for payment.
- (iii) Cheques of ₹ 10,750 were presented to the bank. Out of them, a cheque of ₹ 4,200 was credited in the first week of April, 2023.
- (iv) A cheque of ₹ 1,200 was debited in the cash book but was not presented in the bank.
- (v) Insurance premium paid by bank ₹ 1,450.
- (vi) A cheque of ₹ 6,200 which discounted with the same was dishonoured but no entry was made in the Cash Book.
- (vii) Bank charges charged by the bank ₹ 350.

(MSE Chandigarh, Modified)

[Overdraft as per Cash Book—₹ 11,200.]

7. Mohan & Co., have two bank accounts—Account No. I and Account No. II. From the following particulars relating to Account No. I, find out the balance on that account as on 31st March, 2023 according to the Cash Book (Bank Column) of the firm:

- | | |
|---|----------|
| (i) Overdraft as per Pass Book. | ₹ 14,724 |
| (ii) Cheques issued prior to 31st March, 2023 but not presented till 31st March. | 6,429 |
| (iii) Cheques paid into the bank prior to 31st March, 2023 but not credited till 31st March. | 9,751 |
| (iv) Interest debited by the bank but not entered in the Cash Book. | 607 |
| (v) Bank charges debited by the bank but not entered in the Cash Book. | 140 |
| (vi) Transfer of funds from Account No. II to Account No. I recorded by the bank on 31st March, 2023 but entered in the Cash Book on 2nd April, 2023. | 5,000 |

[Overdraft as per Cash Book—₹ 15,655.]

8. On 31st March, 2023, Cash Book of Mahesh showed debit bank balance of ₹ 75,000. When compared with the Bank Statement, following facts were discovered. On 30th March, two cheques of ₹ 5,000 and ₹ 7,000 were deposited in the bank but were not realised till date. On 28th March, three cheques of ₹ 6,000, ₹ 8,000 and ₹ 12,000 were issued but none of these were presented to the bank for payment. On 31st March, bank credited ₹ 1,250 as interest but this was not recorded in the Cash Book. Similarly, the bank had charged ₹ 150 as bank charges but this was not recorded in the Cash Book.

Bank paid insurance premium of ₹ 5,000 but it was recorded as ₹ 500 in Cash Book.

Prepare Bank Reconciliation Statement on 31st March, 2023.

[Balance as per Pass Book—₹ 85,600.]

9. On 31st March, 2023, Bank Pass Book of Naresh & Co. showed an overdraft of ₹ 10,700. From the following particulars, prepare Bank Reconciliation Statement:

- (i) Cheques issued before 31st March, 2023 but presented for payment after that date amounted to ₹ 900.
- (ii) Cheques paid into the bank but not collected and credited until 31st March, 2023 amounted to ₹ 2,200.
- (iii) Interest on overdraft amounting to ₹ 1,200 did not appear in the Cash Book.
- (iv) ₹ 5,000 being interest on investments collected by the bank and credited in the Pass Book were not shown in the Cash Book.
- (v) Bank charges of ₹ 50 were not entered in the Cash Book.
- (vi) ₹ 800 in respect of dishonoured cheque were entered in the Pass Book but not in the Cash Book.

[Overdraft as per Cash Book—₹ 12,350.]

10. From the following information supplied by D.H., prepare his Bank Reconciliation Statement as on 31st March, 2023:

- | | ₹ |
|---|--------|
| (i) Bank overdraft as per Pass Book. | 33,000 |
| (ii) Cheques issued but not presented for payment. | 17,500 |
| (iii) Cheques deposited but not collected. | 21,000 |
| (iv) Cheques recorded in the Cash Book but not sent to the bank for collection. | 4,000 |
| (v) Payment received from customers directly by the bank. | 7,000 |
| (vi) Bank charges debited in the Pass Book. | 40 |
| (vii) Premium of Life Insurance Policy of D.H. paid by the bank on standing instructions. | 360 |
| (viii) A cheque for ₹ 6,000 dishonoured on 30th March, 2023 and bank paid Noting charges of ₹ 20. This bill was discounted on 30th January, 2023. | |

[Overdraft as per Cash Book—₹ 26,080.]

11. From the following extracts from the Cash Book and the Pass Book for the month of January, 2023, prepare Bank Reconciliation Statement:

Dr.				CASH BOOK (BANK COLUMNS ONLY)				Cr.			
Date		Particulars	L.F.	₹	Date		Particulars	L.F.		₹	
2023					2023						
Jan. 1	To	Balance <i>b/d</i>		4,510	Jan. 2	By	S. Gidwani & Co.		1,230		
Jan. 3	To	Cash		300	Jan. 6	By	Wages		3,000		
Jan. 10	To	G. Basu & Co.		1,000	Jan. 14	By	Basu & Co.		1,000		
Jan. 15	To	Mohan & Co.		2,300			(Cheque dishonoured)				
Jan. 17	To	Cash		600	Jan. 15	By	V. Kumar & Co.		300		
Jan. 20	To	M. Mohan & Bros.		1,550	Jan. 18	By	S. Sharda & Sons		470		
Jan. 24	To	T.P. Bhalla & Co.		740	Jan. 24	By	Cash		400		
Jan. 31	To	S. Leader & Sons		2,130	Jan. 28	By	R. Ramdas & Co.		780		
					Jan. 31	By	B. Bansal & Bros.		340		
					Jan. 31	By	Balance <i>c/d</i>		5,610		
				13,130					13,130		
Feb. 1	To	Balance <i>b/d</i>		5,610							

PASS BOOK					
Date	Particulars	Withdrawals ₹	Deposits ₹	Dr. or Cr.	Balance ₹
2023					
Jan. 1	By Balance			Cr.	4,510
Jan. 3	By Cash		300	Cr.	4,810
Jan. 6	To Selves—Cash	3,000		Cr.	1,810
Jan. 10	To S. Gidwani & Co.	1,230		Cr.	580
Jan. 16	By Mohan & Co.		2,300	Cr.	2,880
Jan. 17	By Cash		600	Cr.	3,480
Jan. 20	To S. Sharda & Sons	470		Cr.	3,010
Jan. 24	To Cash	400		Cr.	2,610
Jan. 31	To Bank Charges	10		Cr.	2,600
Jan. 31	To Life Insurance Premium as per instructions	250		Cr.	2,350
Jan. 31	By Interest on Government Securities		300	Cr.	2,650

12. Complete the following Bank Reconciliation Statement:

BANK RECONCILIATION STATEMENT as on ...		
Particulars	Plus Items (₹)	Minus Items (₹)
(a) Overdraft as per Cash Book (Cr.) ₹ 63,000
(b) Cheque issued but not yet presented ₹ 11,680
(c) Interest debited in the Pass Book but not yet entered in the Cash Book amounting ₹ 1,800
(d) Bank charges debited in the Pass Book but not yet entered in the Cash Book ₹ 600
(e) Cheque paid in but not yet collected by the Bank ₹ 1,500
(f) Overdraft Balance as per Pass Book (Dr.)

[(a): (₹ 63,000); (b): ₹ 11,680; (c): (₹ 1,800); (d): (₹ 600); (e): (₹ 1,500); (f): (₹ 55,220).]

13. Complete the following Bank Reconciliation Statement:

BANK RECONCILIATION STATEMENT *as on ...*

Particulars	Plus Items (₹)	Minus Items (₹)
(a) Balance as per Cash Book (Overdraft, i.e., Cr.) ₹ 1,400
(b) Unpresented cheques amounting ₹ 1,720
(c) Debit side of the Cash Book has been undercast by ₹ 250
(d) Uncredited Cheques amounting ₹ 1,130
(e) Wrongly credited in the Cash Column ₹ 100
(f) Bank charges not recorded ₹ 40
(g) Balance as per Pass Book (Overdraft, i.e., Dr.)

[(a): (₹ 1,400); (b): ₹ 1,720; (c): ₹ 250; (d): (₹ 1,130); (e): (₹ 100); (f): (₹ 40); (g): (₹ 700).]

14. In the following Bank Reconciliation Statement, determine the missing amounts:

BANK RECONCILIATION STATEMENT

as on ...

Particulars	Amount Details (₹)	Amount ₹
Balance as per Cash Book (Dr.)		12,000
Cheque issued but not yet presented for payment amounting ₹ 15,600		
Interest credited by Bank not recorded in Cash Book ₹ 200		
Cheque deposited but not yet cleared amounting ₹ 4,000	...	(100)
Balance as per Bank Statement (Cr.)		23,700

Solution:

BANK RECONCILIATION STATEMENT *as on ...*

Particulars	Amount Details (₹)	Amount ₹
Balance as per Cash Book (Dr.)		12,000
Cheque issued but not yet presented for payment ₹ 15,600	15,600	
Interest credited by Bank not recorded in Cash Book ₹ 200	200	15,800
		27,800
Cheque deposited but not yet cleared amounting ₹ 4,000	(4,000)	
Bank Charges debited by bank but not recorded in Cash Book	(100)	(4,100)
Balance as per Bank Statement (Cr.)		23,700